

VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-

Minutes of Regular Council Meeting No. 1621, Tuesday, May 27, 2025, 9:00 am  
Council Chambers, 7400 Prospect Street & Zoom Webinar

COUNCIL: Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Jennie Helmer  
Councillor Katrina Nightingale

REGRETS: Councillor Laura Ramsden

STAFF: Elizabeth Tracy, Chief Administrative Officer  
Gwendolyn Kennedy, Manager, Corporate & Legislative Services  
Elena Aranguren, Deputy Corporate Officer  
Angelena Jarl, Legislative Assistant

DELEGATION: Sergeant James Gilmour, Pemberton Operations Commander,  
Inspector Robert Dykstra, Sea to Sky RCMP, Officer in Charge

PUBLIC AND MEDIA: 10

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**1. CALL TO ORDER**

In honour of the Líl'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Líl'wat Nation.

I acknowledge the Chair of Generations present in this room, a symbolic reminder of our duty to future generations. May it inspire us to strive for a sustainable and just future for all.

At 9:01am Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

**Resolution No. 1621-1**

Moved and seconded

**THAT** Council approves the agenda of the Regular Council Meeting No. 1621 as amended by moving item 12., Bylaws, to follow the closed meeting.

**CARRIED**

**3. APPROVAL OF MINUTES**

**3.1 Regular Council Meeting No. 1619, Tuesday, May 6, 2025**

**Resolution No. 1621-2**

Moved and seconded

**THAT** Council approves the minutes of the Regular Council meeting No. 1619, held Tuesday, May 6, 2025, as circulated.

**CARRIED**

**3.2 Special Council Meeting No. 1620, Tuesday, May 13, 2025**

**Resolution No. 1621-3**

Moved and seconded

**THAT** Council approves the minutes of the Special Council meeting No. 1620, held Tuesday, May 13, 2025, as circulated.

**CARRIED**

**4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

**5. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

**6. COMMITTEE MINUTES - FOR INFORMATION**

**7. DELEGATION**

**7.1 Pemberton RCMP - Year End Presentation and View Towards 2025**

Sergeant James Gilmour and Inspector Robert Dykstra presented the Pemberton RCMP's strategic plan for 2023-2028, outlining their mission, vision, and priorities centered on enhancing public safety, employee excellence, workplace culture, and accountability and governance. Discussions took place regarding:

- Total number of officers in the Pemberton RCMP detachment and shift schedules
- Access to mental health support
- Preparation for population growth
- Staff housing challenges
- RCMP contract policing costs when Pemberton reaches the 5,000 population threshold

At 09:54am, Sergeant James Gilmour and Inspector Robert Dykstra left the meeting.

**8. CLOSED SESSION**

At 9:56am Council moved in camera

**Resolution No. 1621-4**

Moved and seconded

**THAT** Council closes the meeting to the public pursuant to section 90 (1) of the Community Charter to permit discussion of items related to (i), the receipt of advice that is subject to solicitor-client privilege, including communications for that purpose, and (m), a matter that, subject to the Freedom of Information and Protection of Privacy Act, is such that the public may be excluded from the meeting, and pursuant to section 90 (2) (d) of the Community Charter, a matter that, subject to the Freedom of Information and Protection of Privacy Act, is such that the public must be excluded from the meeting.

**CARRIED**

## 9. RECONVENE REGULAR MEETING

At 10:04am Council reconvened the regular meeting.

In honour of the Líl'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Líl'wat Nation.

I acknowledge the Chair of Generations present in this room, a symbolic reminder of our duty to future generations. May it inspire us to strive for a sustainable and just future for all.

## 10. BYLAWS

### 10.2 Bylaws for First, Second, and Third Readings

#### 10.2.a. Business Licence Amendment (Short-Term Vacation Rental) Bylaw No. 984, 2025

Mayor Richman opened the floor to the public at 10:08am.

- Tanys Hopkins, Pemberton resident, spoke in opposition to the amendment, stating losing her short-term vacation rental business licence would cause financial hardship and result in the loss of accommodation for her extended family.
- Jeremy Davis, Pemberton resident, expressed opposition to the amendment, emphasizing the valuable community service provided by short-term vacation rentals.
- Normand Gravel, Pemberton resident, questioned Council regarding the objectives of the changes.
- Hugo Zijnen, Pemberton resident, questioned the reasoning behind the proposed changes.
- Tia Gregg, Pemberton resident, spoke in opposition to the amendment, stating that it would be a financial hardship, would result in the loss of extended family accommodations, and would impact returning Airbnb guests.
- Britt Walker, Pemberton resident, made comments opposing the amendment, stating that the changes would threaten the livelihoods of licence holders. Britt Walker proposed increasing or eliminating the 5% cap.
- Tania Chiasson, Pemberton resident, asked Council about the number of individuals on the waitlist for short-term vacation rental licences.

#### **Resolution No. 1621-5**

Moved and seconded

**THAT** Council gives first and second readings to Village of Pemberton Business Licence Amendment (Short-Term Vacation Rentals) Bylaw No. 984, 2025.

**AND THAT** Council directs staff to bring back the bylaw to a future meeting of Council for consideration of third reading, eliminating section 3 (3) and proposing amendments to address the following concerns:

- implementation of a process to manage unused licences;
- consideration of removing or relaxing the current 5% cap; and
- exploration of alternative methods for waitlisted individuals to obtain a licence.

**CARRIED**

**10.1.a. Correspondence**

- a. **Britt Walker, Pemberton resident, dated May 4, 2025, expressing opposition to the proposed two year cap on short term vacation rental business licences**
- b. **Tanys Hopkins, Pemberton resident, dated May 6, 2025, expressing opposition to the proposed two year cap on short term vacation rental business licences**
- c. **Clare Hayes, Pemberton resident, dated May 16, 2025, expressing opposition to the proposed two year cap on short term vacation rental business licences**
- d. **Normand Gravel, Pemberton resident, dated May 20, 2025, expressing opposition to the proposed two year cap on short term vacation rental business licences**
- e. **Chris Pope, Pemberton resident, dated May 20, 2025, expressing opposition to the proposed two year cap on short term vacation rental business licences**
- f. **Magali Roy, Pemberton resident, dated May 20, 2025, expressing opposition to the proposed two year cap on short term vacation rental business licences**
- g. **Ryan Logan, Pemberton resident, dated May 20, 2025, expressing support to the proposed two year cap on short term vacation rental business licences**

**10.1.b. Correspondence Received After the Agenda Deadline**

- a. **Jeremy Davis, Village resident, dated May 22, 2025, expressing opposition to Bylaw No. 984, 2025.**

**11. RISE WITH REPORT FROM CLOSED SESSION**

## 12. STAFF REPORTS

### 12.1 Office of the CAO

#### a. Chief Administrative Officer's Report

CAO Tracy did not report.

### 12.2 Corporate and Legislative Services

#### a. 2025 UBCM Resolutions

##### **Resolution No. 1621-6**

Moved and seconded

**THAT** Council directs staff to bring back the resolution titled *Support for Natural Asset Inventory Development* with the following amendments:

- adding reference to climate resilience and preparedness in the preamble and;
- replacing “require” with “support” or “encourage” in the enactment clause.

**CARRIED**

##### **Resolution No. 1621-7**

Moved and seconded

**THAT** Council directs staff to bring back proposals for meetings at the 2025 UBCM Convention to advocate for the Village on the following topics:

- Support for Foundry Sea to Sky
- Fire mitigation issues with respect to forested areas outside the Wildland Urban Interface, in consultation with Fire Chief, Cam Adams.
- Highway 99 intersection for access to the School District 93 school
- Flooding concerns in the Pemberton Valley with respect to the Pemberton Creek bridge, dyking requirements criteria, and setback dyke project.

**CARRIED**

## 13. MAYOR'S Report

Mayor Richman congratulated Councillor Ramsden on the arrival of her baby. Councillor Ramsden will be on maternity leave, and during this period, Council members will cover her committee appointments.

##### **Resolution No. 1621-8**

Moved and seconded

**THAT** Council appoints the following council members to act in place of Councillor Ramsden during her absence:

<b>Committee/Commission/Board</b>	<b>Maternity Leave Replacement</b>
Joint Wellness Committee - Graduating Student Bursary Review	Councillor Helmer
Pemberton Valley Utilities & Services	Councillor Craddock
Agricultural Advisory Committee (SLRD)	Councillor Helmer
Chamber of Commerce Liaison	Duties to be shared by Council members

**CARRIED**

**14. COUNCILLORS' Reports**

Councillor Craddock reported on Tourism Pemberton's new visitor information center located on 7424 Frontier Street.

Councillor Nightingale reported on the following:

- Pemberton Arts Council's Mountain Muse Festival will take place on June 13th and 14th at Pioneer Park and at the Downtown Barn Community.
- Spelkúmntn Community Forest Board is collaborating with UBC and Lifwat Forestry Ventures on an innovative project called the Carbonizer.

**15. CORRESPONDENCE**

**15.1 Correspondence for Action**

- a. **Adam Adams, Director, Pemberton & District Chamber of Commerce, dated April 30, 2025, seeking clarification on the vision for the Industrial Park**

**Resolution No. 1621-9**

Moved and seconded

**THAT** Council directs staff to respond to Adam Adams.

**CARRIED**

**15.2 Correspondence for Information**

**Resolution No. 1621-10**

Moved and seconded

**THAT** Council receives correspondence for information items 16.2.a., 16.2.d, and 16.2.e.

**CARRIED**

- a. **Huck Galbraith, Mayor, City of Enderby, dated April 23, 2025, sharing correspondence sent to MLA David Williams regarding Bill 7-2025: Economic Stabilization (Tariff Response) Act**

- b. **Paula Benham-Parker, Pemberton resident, dated May 5, 2025, expressing concerns regarding early morning construction activity at the Parkside Development**

- c. **Sarah Valentine, Pemberton resident, dated May 5, 2025, expressing concern with the excessive noise from the Parkside Development construction**

**Resolution No. 1621-11**

Moved and seconded

**THAT** council directs staff to bring back Noise Regulation Bylaw No. 699, 2012 for review at a future meeting.

**CARRIED**

**Resolution No. 1621-12**

Moved and seconded

**THAT** council directs staff to respond to correspondence items 15.2.b and 15.2.c.

**CARRIED**

- d. **Councillor Trish Mandewo, UBCM President, dated May 12, 2025, informing Council of the receipt of the 2025 LMLGA Resolutions**
- e. **Barry Pages, Chair, North Coast Regional District, dated May 16, 2025, sharing correspondence sent to BC Utilities Commission regarding the reset of Pacific Northern Gas (PNG)**

**16. DECISION ON LATE BUSINESS**

**17. LATE BUSINESS**

**18. NOTICE OF MOTION**

**19. QUESTION PERIOD**

There were no questions from the gallery.

**20. RECESS REGULAR MEETING**

At 11:47am Council recessed the regular meeting.

**21. CLOSED SESSION, CONTINUED**

At 11:47am Council moved in camera

*Community Charter* section 90 (2) (d), a matter that, subject to section 21 of the *Freedom of Information and Protection of Privacy Act*, is such that the public must be excluded from the meeting.

**22. RECONVENE REGULAR MEETING**

At 12:09 Council reconvened the regular meeting.

**23. TERMINATION**

At 12:10 Council terminated the regular meeting.

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Mike Richman  
Mayor

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Gwendolyn Kennedy  
Corporate Officer

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